



APPLICATION FORM - VOLUNTEER

NAME:			
ADDRESS:			
ADDRESS:			
POSTCODE:			
HOME TELEPHONE:			MOBILE:
EMAIL :			DATE OF BIRTH:
DRIVING LICENCE:	FULL / PROVISIONAL / NONE	Car Available:	YES / NO

Do you consider yourself disabled in any way? YES / NO

If yes, please give details of any particular requirements regarding access, special needs etc.

Which Volunteer role are you interested in ?

Volunteer Sensory Studio Assistant
Volunteer Reception / Administration

Volunteer Fundraiser
Trustee/Director

Please ask for a Trustee application

For Sensory Studio Assistant role – *Experience of working with children and young people/special needs or studying towards essential*
What experience do you have of working with children/young people or adults with special needs?

For Reception / Administration role

What experience / skills do you have that would enable you to carry out this role?

Answering telephone
Appointment Booking
Computer Literate
Database Input
Meeting and Greeting
Cash handling
Other (please write)

Why do you want to join Twinkle House as a Volunteer?

What skills /qualities/attributes can you bring to the team?

All posts at Twinkle House require Criminal Records Bureau (CRB) clearance at Enhanced Level

Are you willing to have a Criminal Records Bureau (CRB) check at Enhanced Level? **YES / NO**

REFERENCES – Please give details of two referees, indicating in what capacity they know you. Referees must be non-related persons who have known you for more than two years.

Name	Name
Status	Status
Address	Address
Tel No.	Tel No.

Please state where you heard about this volunteer vacancy ?

Will you be joining the 100 / 200 hours scheme with the Volunteer Centre? Yes / No

What is your availability? MONDAY / TUESDAY / WEDNESDAY / THURSDAY / FRIDAY / Saturday / Sunday

On site Volunteer hours are 9am -5pm. Lunch is 12-1 each day (all out of pocket expenses will be paid)

I confirm to the best of my knowledge the information given on this form is a true and correct record

Signed:

Date:

Please return this form to:

TWINKLE HOUSE
Private & Confidential / FAO: The Manager
126 Sandy Lane Centre
Skelmersdale
WN8 8LH

Alternatively request a form to be emailed from: enquiries@twinklehouse.co.uk

For Office Use Only

1. Date Received

2. Interview Date

3. CRB Completed

4. CRB ID

5. CRB Posted

6. CRB confirmed

7. References

8. Start Date

9. Induction